

DISCLAIMER

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Agenda Item No. 3 (i)

**Horfield and Lockleaze
Neighbourhood Partnership
7pm on Thursday 20 March 2014
at Stoke Park Primary School, Brangwyn Grove,
Lockleaze, Bristol BS7 9BY**

Present:

Ward Councillors

Horfield Councillors – Claire Hiscott and Peter Levy

Lockleaze Councillors - Estella Tincknell and Sean Emmett

Partners

Representatives of people who live and work in the Neighbourhoods of Horfield and Lockleaze

Steve Barrett

Horfield Resident

Martyn Chinn

Lockleaze resident, Chair of Lockleaze Voice and LV
Neighbourhood Development Forum

Jane Cunningham

Horfield Resident / Walking 4 Health – Chair of Neighbourhood
Partnership

Fiona Deas

Horfield Resident

Anna George

Horfield Resident and School Governor

Ruth Gearing

Lockleaze Resident and Friends of Purdown

Nick Stephenson

Horfield Resident & Equalities Representative

Other interested parties

Johanna Holmes

BCC, Area Co-ordinator

Ruth Quantock

BCC, Democratic Services

April Richmond

BCC, Neighbourhood Development Officer

Mark Sperduty

BCC, Highways and Traffic Officer

Matthew Sugden

BCC Flood Risk Management

Hayley Ash

BCC, Neighbourhood Working Co-ordinator

Alistair Deas

Local resident

Rachel Mylrea

Horfield resident

Mike Allen

Local resident

James Lewis-Barnes

Local resident

Richard Reddrop

Stoke Park School

Olly Mead

Nigel Currie

Apologies:

Apologies were received from Alderman Bill Martin, Alex Wood, Inspector Mark Runacres and Joy Langley.

1. **Welcome and introductions**

The Chair of the NP welcomed those present and introductions were made.

2. **Minutes of the meeting of the Neighbourhood Partnership held on 10 December 2013**

The Neighbourhood Partnership RESOLVED that the minutes of the meeting of the Horfield and Lockleaze Neighbourhood Partnership held on 10 December 2013 be confirmed as a correct record and signed by the Chair.

a) Matters Arising

P7 Monks Park Open Space. Cllr Levy indicated that the Mayor had recently pulled a report from the Council agenda which made proposals to introduce a raft of new bylaws to control behaviour in Bristol Parks and Green Spaces. A public meeting of the Neighbourhood and Communities Scrutiny Commission would be looking at the proposals in further detail on 10th April and making recommendations. All were encouraged to attend or submit a public Forum Statement to express their views.

P21 Wellington Hill Playing Fields. The Town and Village Green application had been approved.

b) Ongoing Action Sheet

The action sheet was considered and it was agreed that the actions marked 'complete' were indeed complete and could therefore come off the list for the next meeting.

3. **Declarations of interest**

None

4. **Public forum**

None received

5. **Highways report**

The Neighbourhood Partnership considered a report of the Highways Area Manager (agenda item no. 7) setting out the devolved transport budgets for 2014/15 and proposed work programme.

Carriageway surface dressing and footway maintenance

Following discussion of the schemes by the NP, carriageway surface dressing schemes were agreed by the Neighbourhood Committee as follows:

SD1 Filton Road, Horfield £14,750

SD2 Manx Rd, Horfield £4,500

SD3 Bonnington Walk £4,000

It was noted that some work previously carried out on Bonnington Walk had not been delivered to the required standard and the contractors would be coming back to rectify the situation at their own expense.

Following discussion by the NP, footway maintenance schemes were agreed by the Neighbourhood Committee as follows:

F1 Filton Road & Area, Horfield £20,000

**F6 Dormer Road to Rousham Road Public Right of Way (Northern Section),
Lockleaze £15,000**

Any unspent money from the budget available (£42,000) should then go towards the following scheme:

F3 Bonnington Walk & area, Lockleaze, £15,000

Local Traffic Schemes

In 2013/14 a backlog in delivering local traffic schemes in neighbourhoods was acknowledged and a pause in decision making was agreed by NPs to enable delivery of current schemes. This is on track for being completed by June 2014.

Mark Sperduty explained that what has become clear during the pause is that there will not be enough capacity within Highways team (specifically not enough personnel) to deliver more than 14 local traffic schemes (one scheme per NP) per year in addition to S106 schemes and highways maintenance work.

The Neighbourhood Partnership agreed that the Traffic and Transport Group would look at potential schemes to be taken forward over the next three years and bring back a shortlist to the next meeting of the NP for further discussion and approval by the Neighbourhood Committee. **Action Traffic & Transport Group to meet prior to the next NP meeting and agree a shortlist**

Minor Signing and lining budget

As in previous years all NPs were being asked to agree the Minor Signing and Lining budget of £1500. This is to enable the Senior Traffic Officer to address small adhoc requests from local residents.

The Neighbourhood Committee RESOLVED that:

- (1) the 2014/15 work programmes for carriageway surface dressing and footway maintenance be agreed as set out above;**
- (2) progress on outstanding local traffic schemes be noted and schemes for 2014/15 be approved at the next meeting.**
- (3) the minor signing and lining budget be agreed (£1500)**

6. Consultation of the local flood risk management strategy

The Neighbourhood Partnership considered a report of John Roy, Flood Risk Management (agenda item no. 8) providing a brief summary of the strategy, which is being developed to manage local flood risk including surface water, groundwater, and rivers or streams that are not main rivers.

In presenting the report Matthew Sugden explained that the strategy was being launched for public consultation and asked NP Members to widely advertise this within their area to ensure as many people engage in the process as possible. Local knowledge would be very important for informing the flood risk management strategy. Maps were circulated at the meeting which showed the relevant flood risks in the Horfield and Lockleaze areas. The map also showed the proposed and completed works which had been undertaken in the area.

The following key issues were noted during the discussion that took place:

- The Strategy will be going through a three-month public consultation process from March – June 2014. Feedback was online through the council's website or the strategy was available for inspection at local libraries with a freepost envelope for comments.
- In response to a question it was confirmed that work on The Strategy was being undertaken with Neighbouring Authorities, through West of England Partnership working groups.
- Concerns were raised about proposals being considered by South Glos to build a significant housing development on North Bristol Flood Plains at Cribbs Causeway. It was noted that it was illegal to increase the flood risk to third parties.
- In response to a question, it was confirmed that there were no plans to advise residents on how to reduce surface water in the immediate vicinity of their home. It was noted that changes in Planning Law prevented homeowners from paving over/tarmacking grassed areas which would help alleviate the problem. A leaflet was also probably available from the Environment Agency or Sustrans, MS agreed to find something which could be circulated or put on NP website. **Action Matthew Sugden.**
- The flood management team were working with Highways to ensure programmes were in place to regularly clear gullies and sweep away leaves from drains.
- The comment was made that the Equalities section of the report was standardised and did not reflect what measures were in place (if any) to ensure that the most vulnerable people at risk would be contacted as part of this process. An email had been sent to the report author raising the issue but no reply had been received.

The Neighbourhood Partnership RESOLVED that the report be noted.

7. Neighbourhood working

The Neighbourhood Partnership considered a report of the Neighbourhood Working Co-ordinator (agenda item no. 9) setting out the neighbourhood working priorities and progress since the last meeting.

The following key issues were noted during the discussion that took place:

- The work to tidy up the A38 was complete and it was agreed that this issue be closed. This left 7 priorities out of a maximum of 10 per NP.
- The top priorities remaining from the original consultation were drug dealing, overgrown vegetation (Manor farm area) and dog fouling (Gainsborough Square and Manor Farm). It was suggested that drug dealing in this area was not as high as in many areas of Bristol and that the Police were best placed to deal with it. It was agreed that overgrown vegetation and dog fouling be added to the Neighbourhood Working Priorities.
- It was understood that the formal consultation re 20 mph speed limit in the local area as part of city wide roll-out was due to take place in the next few months. It was important to notify the NP at the start of this process to ensure everyone gets the opportunity to have their say. **Action Johanna Holmes.**
- The NP was very pleased with the progress of the neighbourhood working arrangements, commenting that a lot had been achieved within limited resources.

The Neighbourhood Partnership RESOLVED that:

- (1) the update on the priorities be noted;**
- (2) A38 priority be closed and replaced by overgrown vegetation and dog fouling**

8. NP review

The Neighbourhood Partnership considered an update on the next steps post NP review which had been circulated at the start of the meeting. The work of the Boundary Commission Review which was underway was likely to impact on NP, however it was felt that some of the recommendations coming out of the review last year could be implemented during the interim period.

The following key issues were noted during the discussion that took place:-

- More freedom and flexibility around devolved budgets. In response to feedback from NPs the ring fencing on the existing smaller devolved budgets (Wellbeing, Clean & Green and Minor Traffic) can be removed by the NPs if they so wish to create a combined Neighbourhoods budget of between £20k and 30k per ward per annum.
- Common issues were often arising around the delivery and performance of Neighbourhood Services. In response, it was proposed to develop a Neighbourhood Services Charter in consultation with NPs.
- Ways of making NPs work better. A number of efficiencies had been identified for improved delivery including, amongst others:-
 - Review approaches to communications to maximise the reach of NP's in their neighbourhood
 - Improved and reduced paperwork/reporting
 - Improved focus of resources on the key neighbourhood issues through new staffing structures to deliver effective neighbourhood management.

The Neighbourhood Partnership agreed that ahead of the AGM in June an informal meeting be arranged as soon as possible in April 2014 to work through the proposals and discuss how the NP might operate in future. **Action Johanna Holmes**

The Neighbourhood Partnership RESOLVED that the update be noted and that an informal meeting be arranged in April 2014 to work through the proposals for improvements.

9. Wellbeing report

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 11) setting out the Wellbeing budget and spend to date. Fourteen grant applications had been received since the last meeting and the total amount applied for had exceeded the amount of funding available. The Grants Group had met on 24th February to consider the applications and had made a number of recommendations set out in section 3 of the report.

The following key issues were noted during the discussion that took place:-

- Whilst North Bristol Advice Centre 'Shopping Club' had not been recommended for funding on this occasion due to very high transport costs, the Area Co-ordinator had suggested meeting them following the decision of the Committee to work through the application and try a different approach.

The Neighbourhood Committee thanked the work of the Grants Group for their hard work in evaluating each application and making recommendations.

The Neighbourhood Committee RESOLVED that:

- (1) the current balance for 2013/14 be noted;**
- (2) the full breakdown of all grant distribution across the Neighbourhood Partnership area be noted;**
- (3) the fourteen current grant applications and the Grants Group's recommendations be noted; and**
- (4) the recommendations of the Grants Group be approved as set out in the report.**

10. Devolved services report

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 12) setting out progress on all devolved services and requesting decisions where required.

The following key issues were noted during the discussion that took place:

Section 106 funded park project update

- An update on Monks Park Open Space Play equipment would be given at the next meeting by Tomas Penn. In the meantime, the police will be reminded to monitor the park for signs of ASB which had been a problem in the past. **Action Johanna Holmes**

Clean and Green Budget

- The Neighbourhood Committee agreed that the unallocated budget in respect of Horfield be used towards plants outside Horfield Library.
- The Neighbourhood Committee agreed that the unallocated budget in respect of Lockleaze be used towards the Rose Garden at Muller Road Recreation Ground.
- The Environmental group at its next meeting would be coming up with projects for 2014/15 including making good use of the Community payback scheme.

The Neighbourhood Partnership **RESOLVED** that:

- (1) **progress on the Parks Section 106 funded projects be noted;**
- (2) **the current Clean and Green budget be noted;**
- (3) **the current devolved Section 106 contributions be noted.**

The Neighbourhood Committee RESOLVED that the remainder of this year's Clean and Green budget be allocated as set out above.

11. NEIGHBOURHOOD PARTNERSHIP REPORT

The Neighbourhood Partnership considered a report of Johanna Holmes, Area Co-ordinator (agenda item no. 13) which provided an update on the work of the NP since the last meeting.

- Lockleaze Youth Centre Community Asset Transfer (CAT). As part of the CAT process and business plan, representatives from Groundwork presented the NP their vision for the future and how they could regenerate facilities at The Vench. Groundwork were also seeking agreement in principle from the NP for the release of S106 money in future to deliver projects for the benefit of the local community.
 - The NP raised concerns that they had not had sight of the Business Plan nor had sufficient time to consider the finer details of the plan. On that basis they were unable to agree in principle to the releasing of S106 funding. It was agreed that an urgent meeting be arranged between Groundwork, Rose Richard and NP partners to discuss the matter in more detail and that the Business case be made available in advance of this meeting. **Action Johanna Holmes/Rose Richards.**
- Provisional NP and NF dates for 2014/15. The proposed dates outlined in the report were provisional until agreed at the AGM in June 2014.
- Proposal for a local train station for Horfield and Lockleaze. Cllr Emmett indicated that the completion of the council's viability report for Ashley Hill and Horfield/Lockleaze Railway Stations had been delayed but was anticipated to be available in the next few months. Cllr Emmett agreed to keep the NP updated on this issue. **Action Cllr Emmett.**

- Southmead Hospital. New bus routes and services to and from the hospital were being finalised and the Area Co-ordinator agreed to circulate them as soon as made available. However, a document that outlined forthcoming bus service changes was available at the meeting.

The Neighbourhood Partnership RESOLVED that the report be noted.

12. Any other business

- A display on 'Lockleaze' was due to take place at the M Shed, Princes Wharf, Wapping Rd, Bristol BS1 4RN from 1.00 pm – 4.00 pm on 28th March 2014.
- An update was provided by Teresa Hogan about a petition to be submitted to South Glos Council appealing to not allow the developers to build on the North Bristol Green Belt and Flood Plains at Cribbs Causeway. Information was circulated and the petition can be signed at <https://you.38degrees.org.uk/petitions/no-to-building-on-the-green-belt-at-cribbs>.
- A meeting of Sustainable Development and Transport Scrutiny Commission was also taking place on Thursday 27th March at 6.00 pm, Armada House, Bristol to consider the impact of the Cribbs Patchway New Neighbourhood on Bristol and make recommendations as necessary to the Cabinet and Mayor. Teresa Hogan encouraged all to attend and to participate by submitting a public forum statement.
- Gary Chatwin, Area Manager Blue Orchid based at Knowle West Media Centre gave a brief update on Free business advice available to businesses who are starting up or existing businesses who want help to grow and develop. Blue Orchid is currently the preferred provider of business support services for 28 Local Authorities, including Bristol City Council and delivers the governments New Enterprise Allowance programme in locations across the UK. For further information please refer to the website www.blueorchid.co.uk.

13. Date of next meeting

The next meeting of the Horfield and Lockleaze Neighbourhood Partnership is to be held on Monday 23 June 2014 at 7pm at the community centre, rear of Eden Grove Methodist Church, Eden Grove, Horfield, Bristol BS7 0PQ.

(The meeting ended at 9.05 pm)

CHAIR